



The software that makes business management easier

The ideal ERP software for organising, analysing
and developing your professional activity.



Introduction

- 03 Your business, our expertise
- 04 The Bloobiz world

Features

- 06 The sales cycle
- 08 Stock management
- 09 CRM
- 10 HRM
- 12 Project management
- 14 Communication
- 15 Accounting
- 16 Mobile App
- 18 Customisation
- 19 Pricing

INDEX

**Your business,
our expertise !**

Manage your company with the help
of a full-featured ERP software

**Plenty of features for boosting your
business performance!**

Sales, Purchases, CRM, Project management,
Human resources, Accounting, General, Mobile app,
Communication...

- ✔ Finance management
- ✔ Time management
- ✔ Customer relationship management
- ✔ Purchase management
- ✔ Productivity boost
- ✔ Success analysis

**Get a full-featured software in
just a few minutes**

- ✔ Quick and intuitive
Interconnected features
- ✔ No installation required
5 minute setup
- ✔ 100 % cloud based
Cross-platform
- ✔ Enjoy a fully customised
Bloobiz interface just for you

Find out more about these features
on the following pages

- A wide range of features at your disposal



Your fully centralised sales cycle

From customers, to invoices and payments

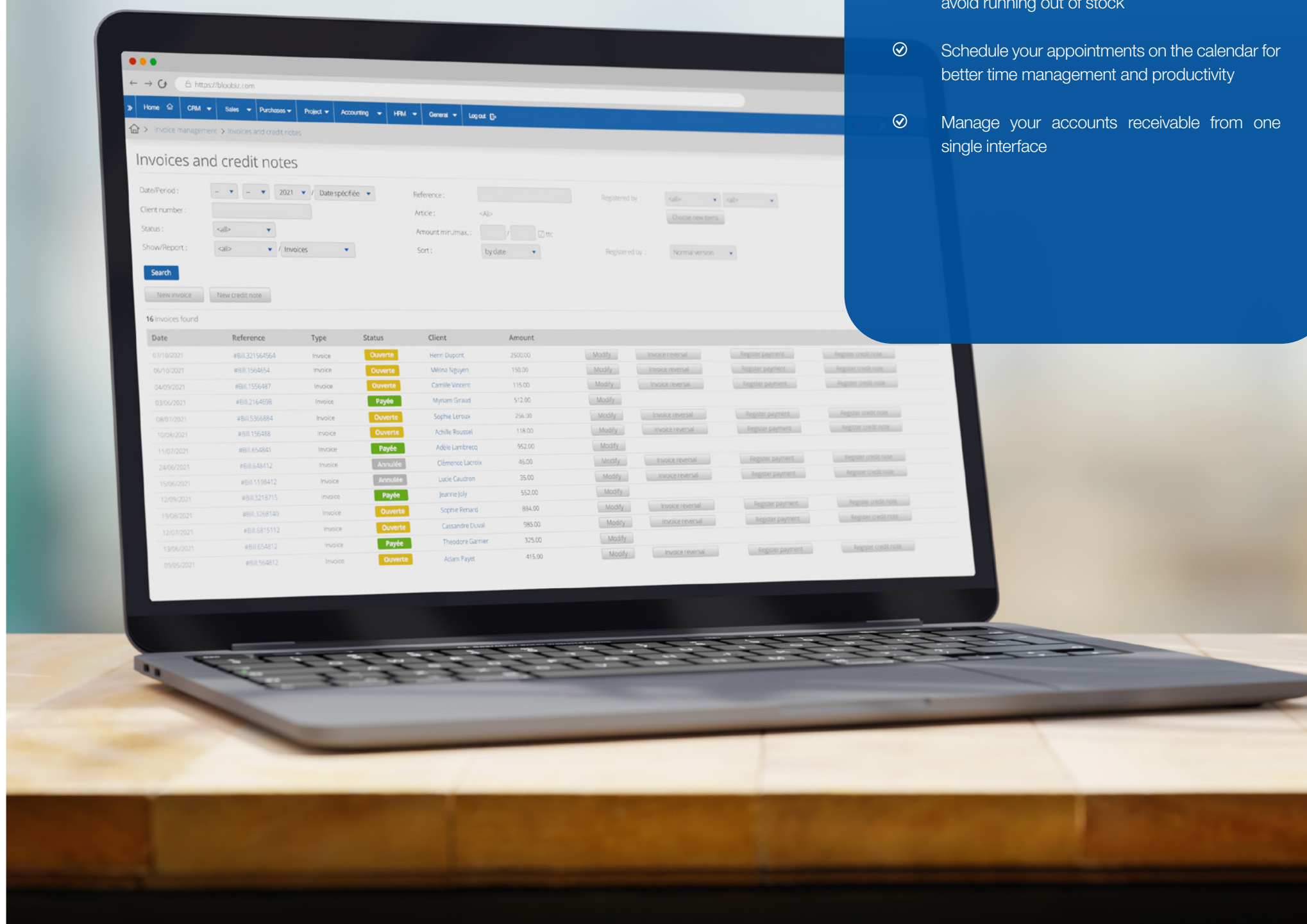
- ✓ **Create a comprehensive database** by adding all your items, services and subscriptions to it
- ✓ List your customers and **gather all relevant information** in their corresponding customer records
- ✓ **Create price quotations, orders or invoices in just a few clicks** and rectify them when needed with temporary proforma invoicing
- ✓ **Register every settled payment** in its corresponding customer record
- ✓ Check the balance and transactions for each customer right from their account

Business documents that reflect your corporate identity

- ✓ Generate sales documents to download in PDF format **with custom headers, footers and body text**.
- ✓ Go for automation by filling in your company details only once, e.g. its name, logo, address, and SIREN code.
- ✓ Print or send your documents right away in a full digital format.

Enjoy our wide range of interconnected features

- ✓ Manage your stock and sales simultaneously to avoid running out of stock
- ✓ Schedule your appointments on the calendar for better time management and productivity
- ✓ Manage your accounts receivable from one single interface



Efficient stock management

Work hand-in-hand with your suppliers

- ✓ Build a **comprehensive database** containing all of your **suppliers** and **stock items**
- ✓ **Sort** your items by categories
- ✓ **Assign stock locations** to your items and check where they are at all times

Easy follow-up of stock flows

- ✓ Check your stock levels in **real time** so you're never caught off guard
- ✓ **Plan ahead** by placing orders from your suppliers
- ✓ **Register** stock entries through delivery notes
- ✓ Carry out **stock inventories** anytime you want and save them in a history
- ✓ Make **inventory returns** and edit an item's status with just one click

Putting prospects at the heart of your business

Boost your online visibility

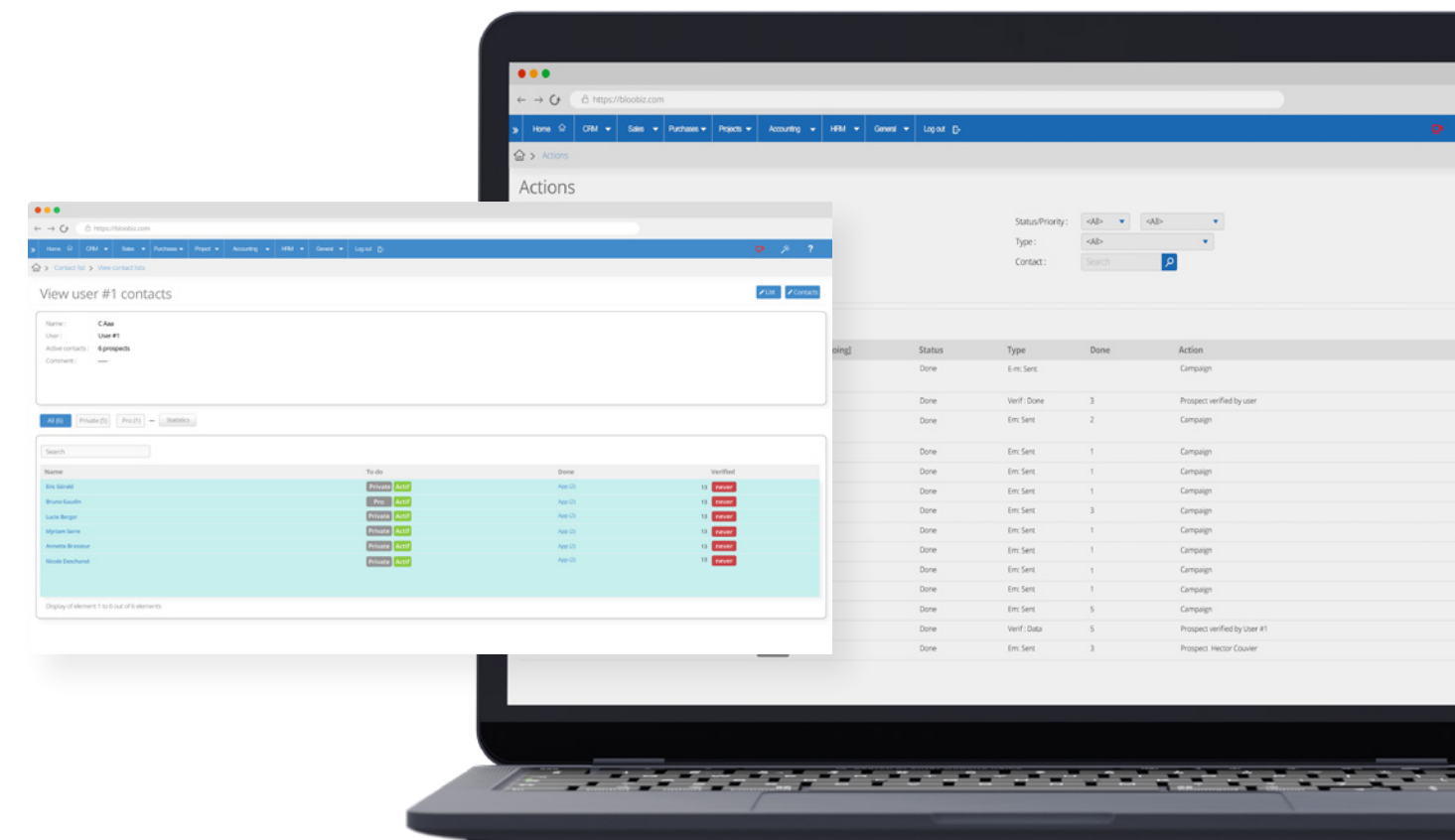
- ✓ Watch your business take off by sending **successful email campaigns** to your prospects with the CRM module
- ✓ **Add or import prospects** and sort them by contact list for sending campaigns. 'CRM' is the one interconnected module that helps you attract new customers

Follow up on what needs to be done

In order to successfully follow up your prospect campaigns, the 'Action' module allows you to **keep track of the commercial actions that have been carried out or yet to be carried out** for each specific contact. You can also activate **reminders to never forget about any action** and display the coming ones

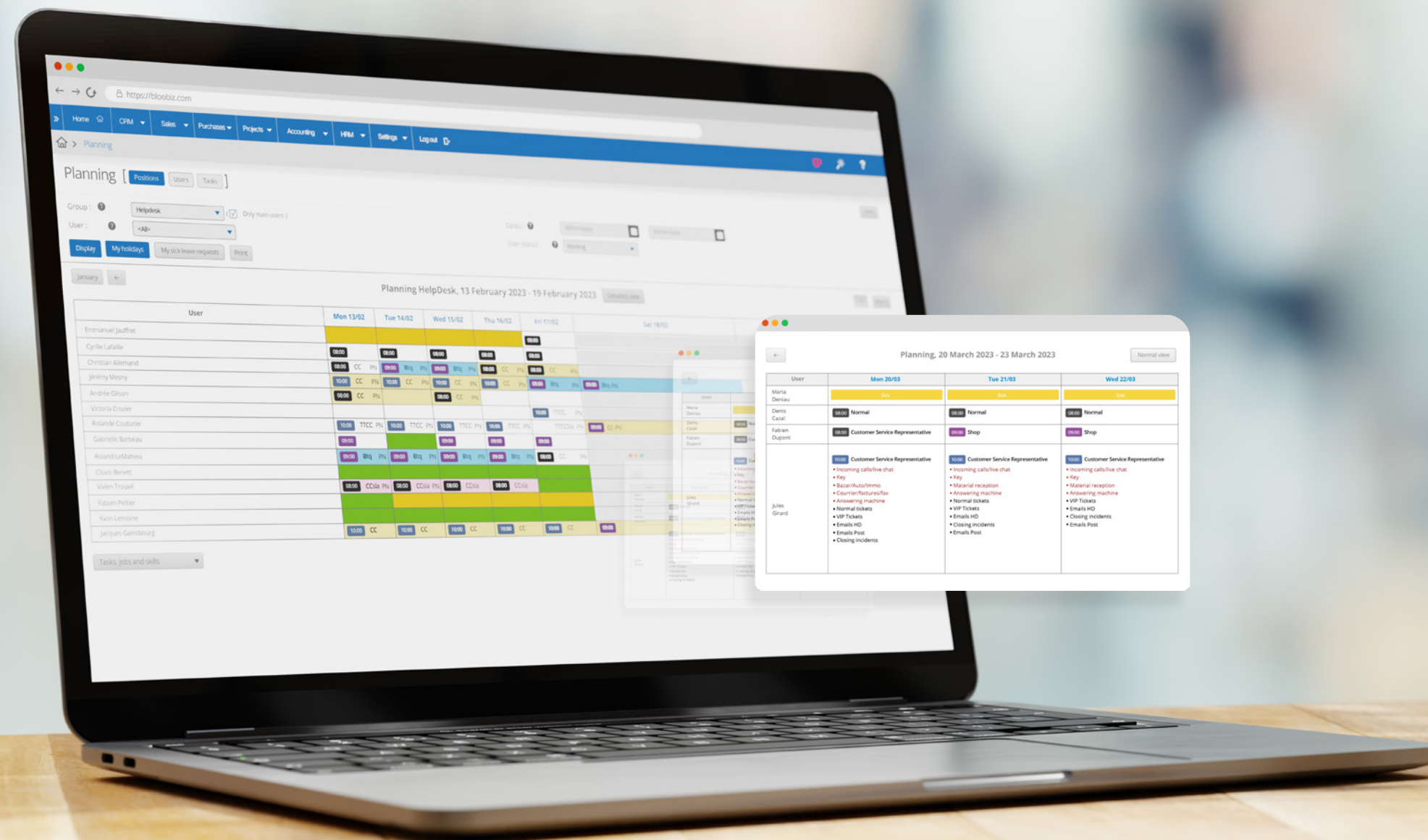
Customise your business offers

Work on your offers for a more professional corporate identity that best suits your business. Add text, pictures, price tables, item tables and more before sending them to your prospects in a digital format or just print them out.



Enjoy our wide range of interconnected features

- ✓ Among many other things, you can set the dashboard to display priority HR tasks as soon as you log in.



Employee schedule management at your fingertips

Collaborating with peace of mind

By always being aware of **which employee** is available at **what date and time**, you won't risk being understaffed anymore.

The HRM module allows you to **check schedules for any employee or service at all times**. Not only will you be able to **create teams** and save time when setting up work schedules, but also **assign tasks** to employees and better organise their shifts.

All the HR tools you need at one single place

BlooBiz spares you the hassle of staff management, so you can focus entirely on your business activity.

- ✓ Follow-up of work shifts, tasks, leave...
- ✓ Paid leave management for each employee in the current year
- ✓ Stats on the number of absences for each employee

Follow-up of working hours

The 'Timesheet' module allows for tracking the time spent by your employees on a specific task or project, as well as overtime and even project profitability!

Stay on top of your projects

Keeping every step under your control



Concept

Perfectly structured projects with tasks and to-do lists, categories, statuses and more

For each project, you can customise statuses, task types and even roles



Progress

The completion rate allows you to check the progress of each project

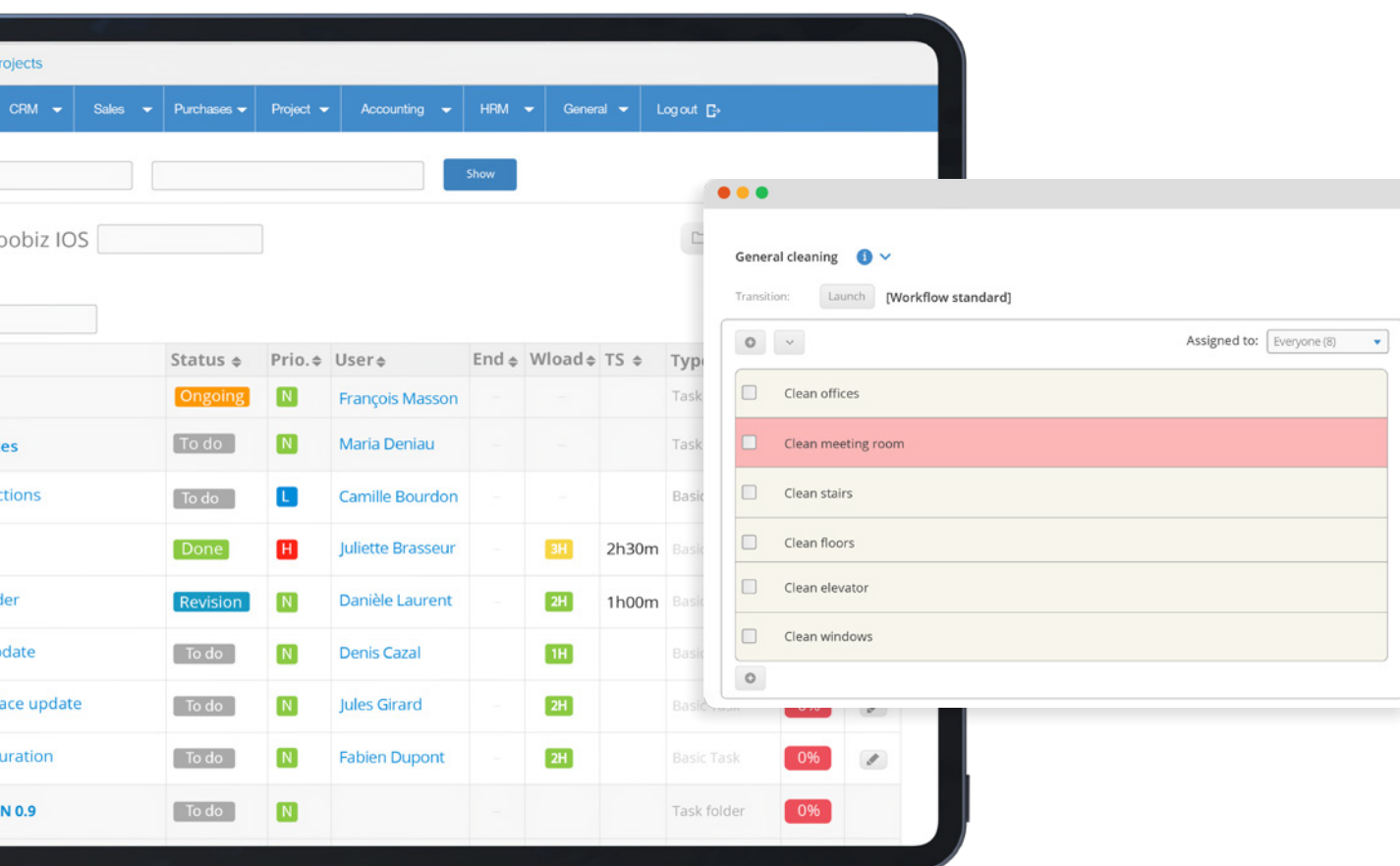
You can also create progress and activity reports for project assessment



Conclusion

The project history lets you keep track of all completed tasks

Ongoing tasks are displayed on schedules so that you can monitor their evolution



Enjoy our wide range of interconnected features

- ✓ Assign projects to your employees and let them take care of project management
- ✓ Allow your employees to register timesheets related to a project
- ✓ By computing the number of hours spent on each task or project before charging them, you'll make sure to stay on budget



Bring your corporate communication to the next level

Effective communication at all times



Instant messaging feature for internal communication with and among employees



Internal ticketing for improved collaboration on problem solving



The BlooBizMail inbox for receiving communications from customers



Reports that communicate project progress to the whole team for quicker problem solving

No more forgetting or excessive waiting times

Bloobiz covers it all :

- ✓ Get reminders for open tickets that remain unanswered
- ✓ Save the emails received by the company and also get reminders to answer them on time
- ✓ The dashboard allows you to display the modules you use the most and get notified of all urgent tasks on a daily basis



Covering all financial aspects of your business

Activity development as the core of your business

- ✓ Conduct financial analyses of your projects
- ✓ Follow-up on expenses to make sure you stay on budget
- ✓ Loss and income reporting for calculating the amount of profit
- ✓ Employee payroll management
- ✓ Balance sheet management and VAT declaration with just one click
- ✓ Follow-up on all accounting operations with the statistics tool
- ✓ Simplified direct debit order management

Customer payment processing

- ✓ Customer payment registration
- ✓ Easy follow-up of customer balances
- ✓ Set invoice reminders with just a few clicks
- ✓ Manage paid and open invoices for both customers and suppliers



A mobile app to help you on the go

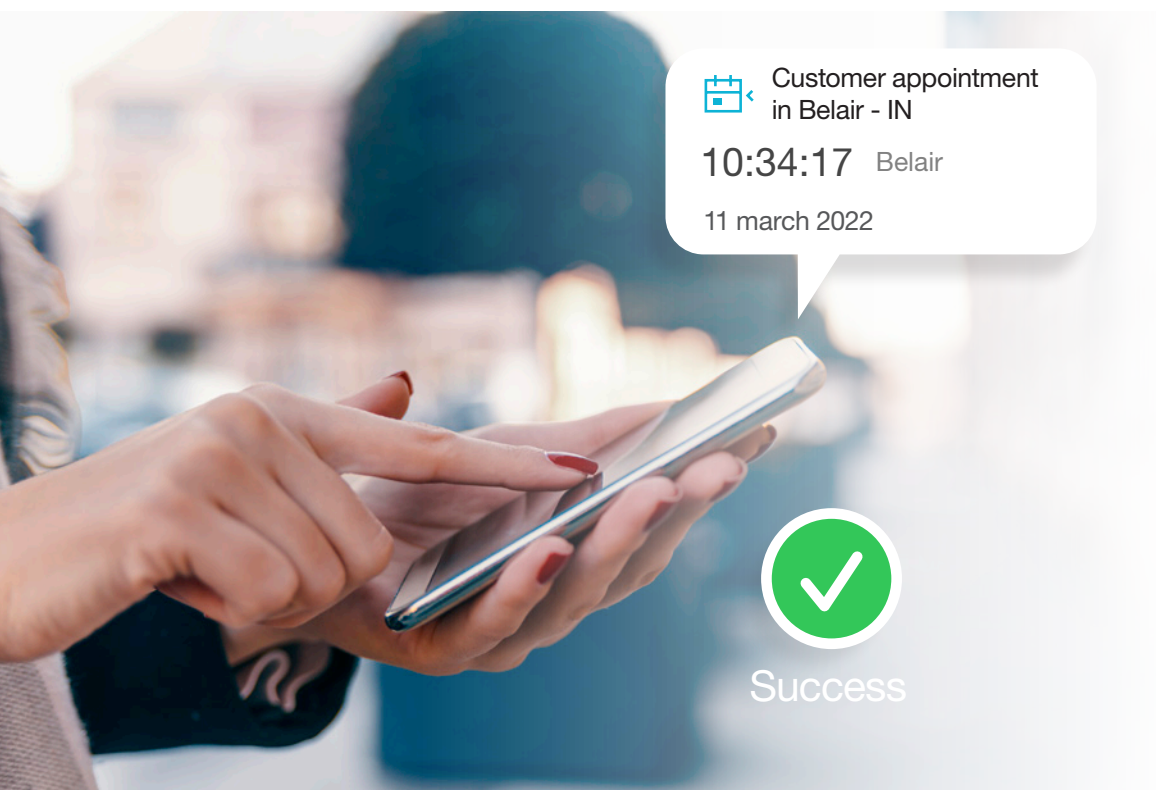
Tools that bring you and your staff closer together

Clock in and out from anywhere!

- ✓ No more physical badge readers – the clock in/out feature on the mobile app replaces them
- ✓ Check when your employees come and leave the office in real time
- ✓ Check the time at which your operators came by the customers' premises
- ✓ Geolocate them in real time and at every step of their journey
- ✓ Keep track of clock-ins and outs, profiles and more right from your account on your browser

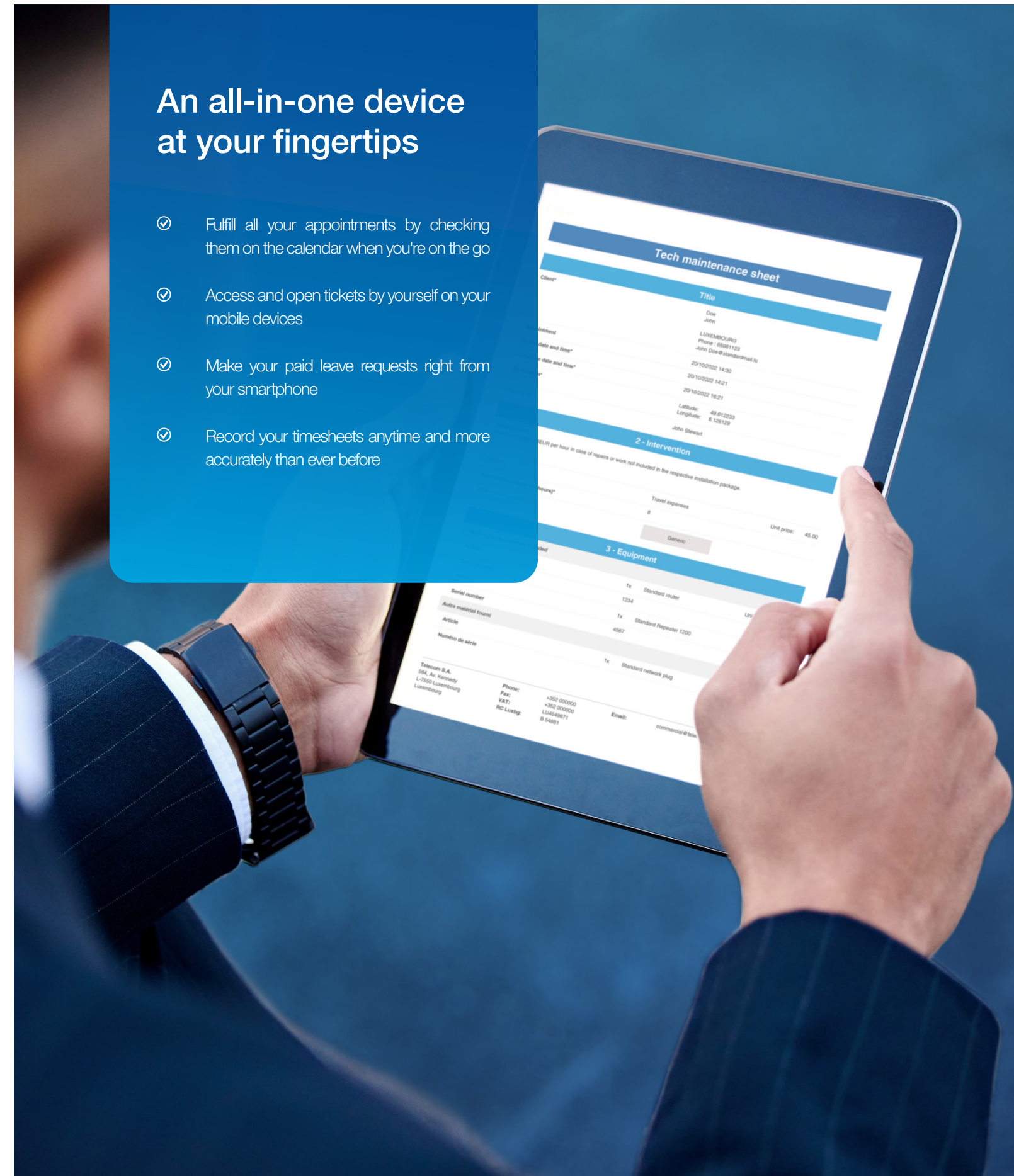
Forms

- ✓ The mobile app allows for filling out forms right from the customer's premises
- ✓ Service reports and other documents can also be signed on the app



An all-in-one device at your fingertips

- ✓ Fulfill all your appointments by checking them on the calendar when you're on the go
- ✓ Access and open tickets by yourself on your mobile devices
- ✓ Make your paid leave requests right from your smartphone
- ✓ Record your timesheets anytime and more accurately than ever before



Don't overlook the administration of your business

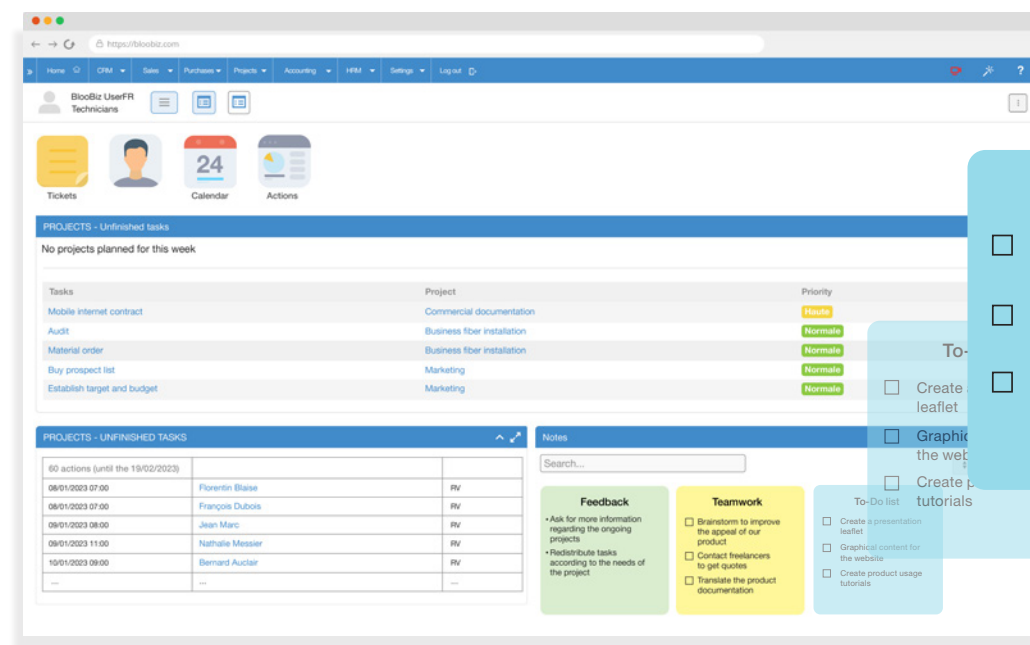
Enjoy a fully customisable interface

Manage your users' access rights and keep track of their actions on BlooBiz:

- ✓ Different user rights can be set up for each individual employee
- ✓ Allow or deny access to specific modules for privacy purposes
- ✓ Such user rights include reading, writing or no access at all
- ✓ Copy and paste user rights to save time during configuration

BlooBiz supports any business activity

- ✓ Set up your preferences such as invoicing without VAT, customer IDs, accepted currencies, and so on
- ✓ Go for in-store sales in case you have a physical point of sale and set up cash registers to keep track of all your transactions
- ✓ Easily save all your signed contracts anytime
- ✓ Check your BlooBiz usage statistics to help boost your sales and customer satisfaction



To-Do list

- ☐ Create a presentation leaflet
- ☐ Graphical content for the website
- ☐ Create product usage tutorials

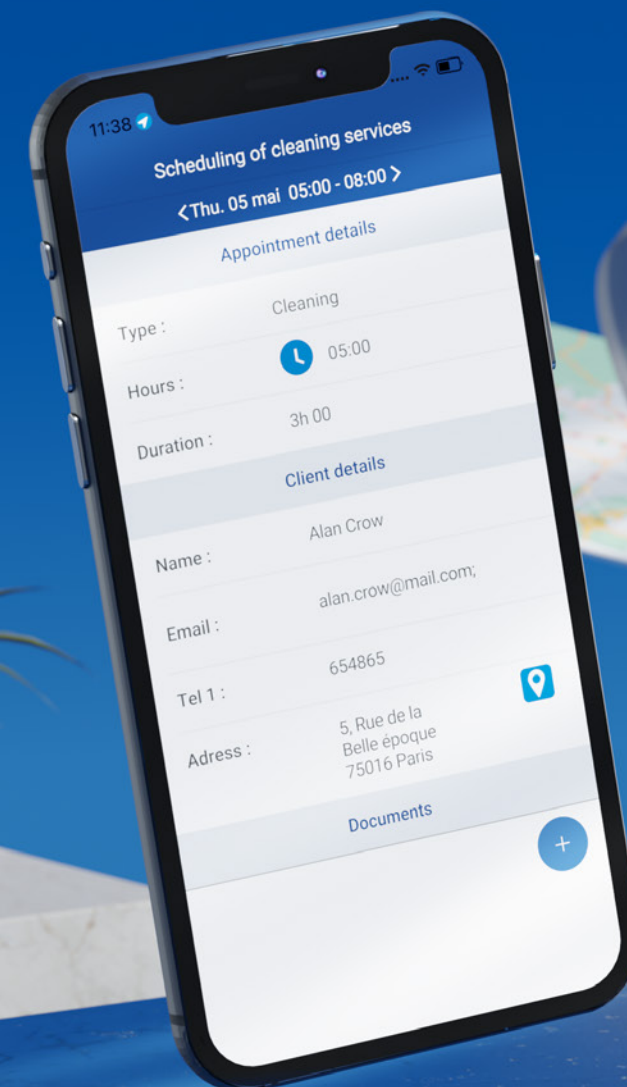
Unique pricing !

Here's what BlooBiz has got for your business

- ✓ 1 Tb storage per year
- ✓ Customer support through **Tickets**
- ✓ **Multilingual** interface in French, English and German
- ✓ Cancel **anytime**
- ✓ **Full access to all features** with no exceptions
- ✓ **Unlimited** number of users

10€
/month*
Full access!

Book an **appointment** now with one of our **sales representatives** for an all-round presentation!



* Per user



We'd love to hear from you!

Feel free to send us an e-mail to contact@bloobiz.com
or fill out the contact form on [https://bloobiz.com/en/
contact.html](https://bloobiz.com/en/contact.html) You can also call us at **+352 28 99 11 22**.



We're here to help
you through your
digital transformation
thanks to a business
management software
that best suits **your**
needs.

Find out more about the wide range of
features that BlooBiz has to offer on our
social networks.

